

GOVERNANCE WORKING PARTY CLARENDON TEAM COUNCIL

“The mission of the Clarendon Team Ministry is to combine our gifts and resources where they will enable us to be more effective in making Christ known”

Way of Working

1. COMPOSITION

- 1.1 The composition of the Team Council is laid down in section 1 of its constitution agreed on April 2005 and is in accordance with the Church Representation Rules but in practice, each PCC should elect two people to serve on the Team Council.

(The GWP noted that the membership of the Team Council was originally approved by the PCCs and determined by the Bishop’s council in 2005 and were in agreement that should remain the formal position for the time being. We also agreed that the parishes should agree informally that each parish would have 2 members of the Team Council and that this informal arrangement should be reviewed in light of experience.)

2. MEETINGS AND PROCEEDINGS

- 2.1 The Team Council will hold a minimum of six meetings per year which will be convened by the Team Rector . The agenda and supporting papers will be circulated seven days before the meeting. The schedule of meetings for the year should be set in advance.
- 2.2 At the first meeting of the Team Council, following the annual meetings of Parochial Church Councils, a Lay Chair will be elected for the period until the next APCMs.
- 2.3 The Team Council will establish an annual programme of topics.
- 2.4 For all meetings of the Team Council the quorum will be not less than two members of the ministry team and no fewer than four parishes represented.
- 2.5 Although the Council will normally operate by consensus where matters are decided by a vote a 75% majority will be required.

3. MINUTES AND PAPERS

- 3.1 Minutes of Team Council meetings are to be prepared and issued to all Team Council members as soon as possible after the meeting following approval by the Chair.
- 3.2 Team Council PCC members will pass on the minutes, once approved, to their individual PCC secretaries identifying anything for their consideration. Minutes may be made available for public inspection by means of, for example, inclusion on the Clarendon website.

- 3.3 Minutes made available for public inspection should **exclude** confidential items, namely, items that refer to an individual person or other items deemed confidential by the Team Council

September 2012